

## Plan Review & Auditing

The Standby team uses its in-depth knowledge of plan development and industry standard requirements when reviewing or auditing plans. Independent plan audits and assistance with embedding your plan into your organisation is a speciality of Standby.

### Plan Auditing

Standby offers a second opinion for existing plans. After receiving an overview of your organisation and current DR strategy, Standby will read through your existing plan to check and advise on:

- Logic of the plan
- Process
- Content
- Ease of understanding
- Level of documentation
- Review testing results

Standby uses a comprehensive checklist to ensure industry standard content is incorporated into the plan. At the completion of the review Standby provides a report for discussion. The client can decide to have Standby undertake a revision of the plan, or continue with it independently. Standby can also provide advice on the information and evidence of good BCP and DRP processes external auditors look for.

### Embedding your Plan:

BCP and DRP should be part of the day-to-day processes of a resilient organisation. It is important that personnel are aware of the content of the plan and the actions they need to take. Day to day business processes need to give consideration to the existence of the disaster recovery strategies. Standby can provide advice and support for this process.

### Want to know more?

### Plan Testing:

Standby, on agreement, can assist with plan testing. Our current clients are offered ongoing plan testing as part of their BCM programme. For independent clients we carry out a review of completed testing and outcomes (if any), and make recommendations for future testing.

### Second Opinions

Independent confidential second opinions on existing plans will enhance the content of your plan and its relevance to disaster recovery. Standby's interests lay with the importance of good DR & BCP planning with an organisation's ability to understand and use their plans. We offer support and assistance without judgement.

